The Student Services Office is here to assist you with housing, guest housing, parking, health insurance, employment, and other useful information. Office hours are 8:30 a.m. - 4:30 p.m., Monday - Friday.

Dining center: Located on the first floor of the 5401 S. Cornell building. Students may purchase a meal plan. Cash is also accepted.
   Breakfast: 7:30 a.m. - 8:45 a.m.
   Lunch: 11:30 a.m. - 1:15 p.m. (M-F) and 12:00 p.m. - 1:00 p.m. (weekends)
   Dinner: 5:30 p.m. - 6:30 p.m.

Housing: A limited number of rooms are available for all CTU students. Each room is furnished with a bed, desk, dresser, chairs, lamps, and includes a private bathroom with a shower. CTU also has guest housing available. Contact the Student Services Office to apply for a room.

Library: The Paul Bechtold Library is located on the fifth floor of the Academic and Conference Center and is open during academic terms 8 a.m. - 10 p.m., Monday - Thursday; 8:30 a.m. - 4:30 p.m. Fridays; 11 a.m. - 4 p.m. Saturdays, and 4 p.m. - 9 p.m. Sundays. Wireless internet access is available, as well as a scanner and photocopier.

IT Helpdesk: The Helpdesk is located in the library, Room 528, and is open 8 a.m. - 7 p.m., Monday - Wednesday, and 8 a.m. - 4 p.m., Thursday and Friday. The Helpdesk can assist with wireless access, student email accounts, classroom technology, and the Union course management system. For assistance, you can reach the Helpdesk at #470 or helpdesk@ctu.edu.

Business Office: The Business Office is open from 8:30 a.m. - 12:30 p.m., and 1:30 - 4:30 p.m., Monday - Friday, and is located in Room 315 of the Academic and Conference Center. The office provides assistance with tuition payment plans, check cashing, and other financial services.

Employment opportunities: CTU has on-campus employment opportunities available to students for up to 20 hours per week. To receive an explanation of the process and complete an application, stop by the Student Services Office.

Health insurance: CTU requires all students to submit proof of health insurance coverage. Please provide a copy of the policy letter or insurance card. If you are in need of health insurance coverage, please visit the Student Services Office for plan options and costs.
Mail services: The mailroom is located behind the front desk on the first floor of the Academic and Conference Center. To have your mail stored for you, please ask the receptionist for either a mailbox or folder. You can also pick up larger packages there.

Bike room: The bike room is located just inside the parking structure on the first floor. To store your bicycle, ask the Student Services Office for a bike permit sticker.

Lockers: CTU provides a limited number of lockers for students. They are located on the first floor of the Academic and Conference Center, behind the stairwell. Request a locker from the front desk receptionist; users must provide their own lock.

Parking permits: A permit for parking in the CTU garage may be purchased in the Student Services Office. Permit types and fees vary; ask for more information.

Meditation Room: The Meditation Room is always open for prayer and quiet contemplation. The Blessed Sacrament is also reserved there. It is on the northwest end of the gallery on the fourth floor of the Academic and Conference Center, Room 427.

Spiritual Growth and Pastoral Care: Daily Mass is celebrated in the 2nd floor chapel and all-school liturgies are offered throughout the year. CTU maintains a list of spiritual direction and counseling service providers. Students seeking a referral who are not members of a CTU-affiliated religious community can contact the Emmaus Program, 8:30 a.m. - 4:30 p.m., Monday - Friday: 773.371.5447 or emmaus@ctu.edu.

Vending machines: An assortment of snacks and drinks can be found in the vending area, which is located just south of the main atrium on the third floor of the Academic and Conference Center. Cash and credit are accepted. Behind the north wall of the third-floor atrium, coffee and tea are available for $1.

Fitness plan: The University of Chicago offers CTU students membership to their fitness facilities at a reduced cost. This is also available to legal spouses of CTU students. Present Student ID and payment to the Gerald Ratner Athletics Center at 5530 S. Ellis Ave.

Bus services: Bus service downtown picks up at the northeast corner of 54th St. and S. Hyde Park Blvd. (1/2 block east of CTU). For fare information and schedules, visit: tripsweb.rtachicago.com.